

Workshop Overview

5S-6S for Workplace Organisation

5S-6S for Cultural Change

5S or 6S (which is 5S+Safety) is the most widely used of the 'Lean' toolbox - and the most widely misused! If 5S/6S is misdirected it actually increases cost and reduces productivity.

Learn the real foundations of 5S from Taichi Ohno, of Toyota Production System fame, and see how to 'good' 5S/6S improves workplace organisation, productivity and efficiency.

More than just a Sort-Set-Shine workshop we will introduce a 5S-6S methodology that really works to support HACCP (Hazard Analysis Critical Control Points, GMP (Good Manufacturing Practices) and Cultural Change to support your accreditation programs.



'Clean As You Go' Board at Packaging Company

Kanban Workshop Activities

The learning topics covered and resources in this workshop are:

- 📊 “4S – the Original Toyota Foundation” - the origins of 5S-6S.
- 📊 Pitfalls of 5S-6S ‘as usual’ – and why ‘Red Cards’ *don't work*!!!!
- 📊 Beyond ‘Shadow-Boards’ – ‘Start with Carts’ to begin.
- 📊 Creating a Habit of ‘Shine to as New.’
- 📊 “5S-6S” Implementation Guide.
- 📊 ‘Action Mapping’ video time-lapse for effective Set-in-Order
- 📊 ‘Visual Devices’ to support 5S-6S.
- 📊 Kanban calculations
- 📊 Building a full functioning Kanban system in the ACME simulation.

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Workshop Concepts

The origins of 5S	We simplify 5S-6S by introducing the original '4S' of Taichii Ohno.
'Sort'	Sort the needed from the unnecessary, keeping only what is necessary. And why 'Red Pallet' works better than 'Red Card.'
'Set-in-Order'	More than just 'A place for everything, and everything in its' place'. And why you should 'start with carts.'
Action Mapping for 5S	We show how we integrate 5S with Action Mapping Video Time Lapse for better Set-in-Order.
'Shine'	Not just a clean, and more than a 'Shine to As New.' And how 'Shine' is all hands on deck.
'Standardise'	More than just maintaining and monitoring Sort, Set-in-Order and Shine, but creating a Visual Workplace.
'Sustain'	Making 5S 'Custom and Practice'. And how 'Win Boards' are better than 5S audits.
Shiki – 'Spirit'	Staying true to the intent of 5S is not 5S audits, ratings and scores, but living the spirit – 'Shiki' of 5S.
5S around the world	You don't have to do 5 or 6, and you don't even need any 'S's – you can design your own program.
Integrating 5S with HACCP an GMP	We show how 5S can support HACCP, GMP and your accreditation programs and standards.
All hands on deck!	We engage everyone in implementing 5S-6S to build a culture of continuous improvement.

Workshop Highlights

The '5S-6S Workshop' effectively engages all staff to participate in 5S-6S, not just the shop-floor – but leadership, sales, HR and administration.

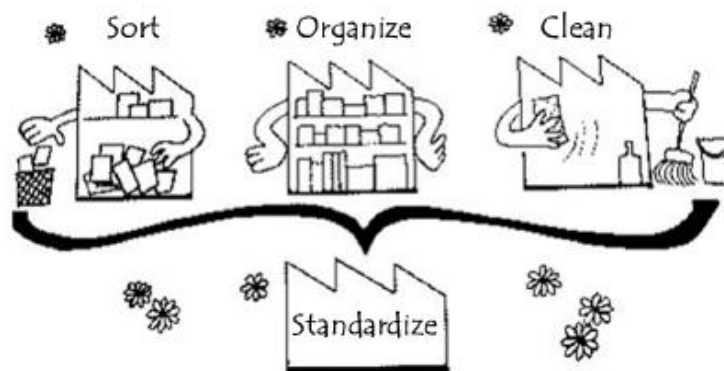
To give you some insight on what to expect in this workshop, some graphics, highlights and concepts include:



Cleaning Board



5S Around the Works



Taiichi Ohno Original '4S'



'Shine' Cart



5S 5-Minute Activity Board

Workshop Outcomes and Results

The outcomes and results to expect from the '5S-6S Workshop' will be agreed with your management team, and our workshop will be customized to meet your goals. To give you some insights and what can be achieved, some ideas include:



'Clean As You Go' Board



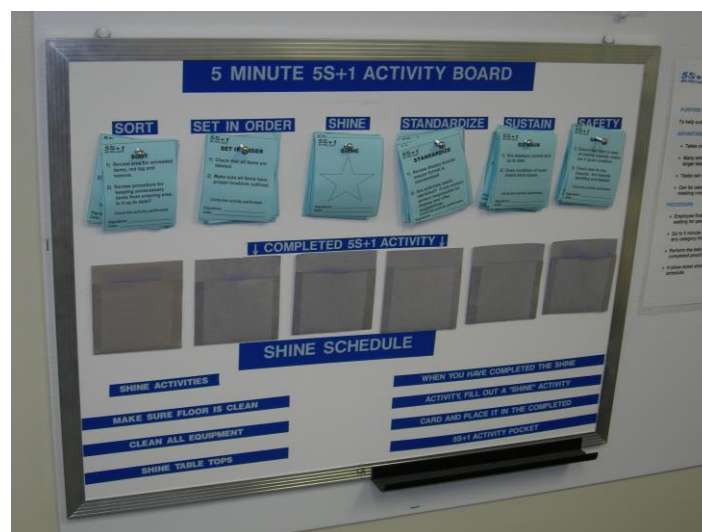
'Clean As You Go' Detail



Make your Own Markings







Create Your Own Stencils



5S 5-Minute Activity Board

Workshop Details

Duration	One Day.
Locations	 On-Site at your premises.  Hired Training Room at your locality.
How many people can attend?	 From 8 to 24 people for maximum engagement.  Maximum – see ‘Conference Delivery’ below.
Target audience?	Anyone , at all levels in your organisation.
Is this workshop available for conference delivery?	Yes. The 5S-6S Workshop makes an excellent small conference starter (24 max.)
Is this workshop accredited?	No. For maximum flexibility, to enable customisation, and minimise cost, we do not offer accredited programs.
Can this workshop be customised?	Yes. We are happy to customize all resources – workbooks, handouts etc – with your corporate branding. Contact Glen for pricing.
Can we build In-House capability and deliver ourselves?	Yes. We are happy to help you build In-House capability. Contact Glen for pricing.
Is this workshop available for delivery in regional locations?	Yes. We enjoy travelling and delivering in regional locations. We minimize travel costs. Contact Glen for an estimate of t&a costs for your location.
Is this workshop available for on-line and/or remote delivery?	Yes. The 5S-6S Workshop can be modified for on-line/remote delivery. Call Glen for alternatives ways of learning 5S-6S.
Is there any prework required?	No. We just ask you to attend with an open mind and have fun in the 5S-6S Workshop.
Is there post-workshop support?	Yes. We make Fridays available for ‘free’ ¹ post-workshop support.

¹ Free workshop support is available any Friday – up to one hour per client company, upon booking any available slot through our Scheduling Calendar.